



**Minutes of the PTFA Meeting
Held on Monday 11 March 2019
At 17:00 in the staff room**

Present:

Alison Robinson	PTFA Chair (chair of the meeting)
Ashley Willis	PTFA Chair
Mrs D Wilson	School Head Teacher
Rev. Al	St Botolph's Church
Tara Jones	PTFA Committee Member
Darren Hanman	PTFA Committee Member
Sian Perry	PTFA Committee Member
Emily Munton	PTFA Secretary (minute taker)

ACTION

1 Apologies

Apologies were received from Diane Jarvis, Carol Hewardine, Jenny Prest, Liz Davison, Dave Linger, Kerrie Linger, Ian Freeman, Stewart Lee Higgins and Louise Ratcliffe.

Viv Synan has now withdrawn from being a member of the PTFA due to other commitments – Mrs Wilson and the rest of the committee would like to thank Viv for all of her time, hard work and dedication to the PTFA over the years.

2 Treasurers Report (Dave Linger – not present but sent a report)

The current bank balance is sitting at £5,500

Before the committee can allocate any further money to be spent anywhere, a forecast of future commitments is needed. Mrs Wilson is to ask Helen to send this to Dave.

Parentmail payments also need clarifying as Dave reported that he receives payments directly into the bank (sometimes for random amounts) but doesn't actually know what they are for! There is currently a payment for £69.82p than is unexplained.

Mrs Wilson

3 Head Teacher Update (Mrs Wilson)

Mrs Wilson now has a quote for £17,000 to revamp the school library. This amount is currently short of £3,000 so Mrs Wilson said any amount (ideally around £2,000) towards this would be very gratefully received.

PTFA to discuss once a forecast has been received and current available funds are known to all.

PTFA to discuss

4 Committee Announcement

Ashley, Alison and Dave have announced that they are standing down from their current positions in September 2019.

Therefore the PTFA is looking for volunteers for people to fill the Chair, deputy Chair and Treasurer positions. Ideally sooner rather than later as Ashley and Alison are keen to deliver a proper hand over and show the new people as much as they can in the time left.

Stewart Lee Higgins has previously expressed an interest in becoming involved but as he wasn't at the meeting, he was unable to confirm this.

It was suggested that maybe a social event, away from school could be arranged for people who are interested, to come along to and discuss further with any committee members to find out more about what is involved.

Any further new members are always welcome, the more the merrier and the committee would like to emphasise that members are able to pick and choose where and what they help out with, there is no expectation to be at every event, it could just be one event a year, all time given is gratefully received.

5 Summer Fair – Friday 05th July 2019

After much discussion, it was decided that the date for this years Summer Fair is going to be on Friday 05th July 2019.

This will be discussed in more detail at the next meeting but please put the date in your diaries.

Alison asked if Mrs Wilson could please book the show choir and dancers for this date.

Mrs Wilson

Alison is also to draft a letter asking for raffle prizes for the fair.

Alison
Robinson

6 Disco – Thursday 23rd May 2019

The date for the next school disco has been selected as Thursday 23rd May 2019. If anyone is able to help at either KS1, KS2 or both then please let Alison know.

PTFA
committee

7 Easter Breakfast – Thursday 04th April 2019

The Easter Breakfast at school is going to take place on Thursday 04th April, more details will be sent out nearer the time but if you are able to help out that morning then please let Alison know.

PTFA
committee

8 Any Other Business

Stewart Lee Diggins previously mentioned arranging a sponsored

Stewart Lee

mountain climb with some para troopers who he knows. This is looking like taking place next February/March time and so further details will be out in due course.

Diggins

Rev Al reported that St Botolph's church hold regular parent and toddler sessions that he would like to promote. Rev Al is to send info to Mrs Wilson who will then distribute via parentmail.

Rev Al and Mrs Wilson

There is an Easter walk taking place on Wednesday 17th April (during the Easter holidays) where everyone is welcome to take part and hot cross buns will be available too! Further info to follow from Rev Al again via parentmail.

Rev Al and Mrs Wilson

It was questioned whether a raffle should be held during the Easter concert production this year. Mrs Wilson and Ashley to discuss further.

Mrs Wilson and Ashely Willis

9 Date of the Next Meeting – Monday 29th April 2019

With no more business to discuss, the meeting was closed at 17:20 with Alison thanking everyone for attending and Mrs Wilson also thanking everyone for their time too.

The next meeting will be held on Monday 29th April 2019 at 16:30 in the School staff room.

PTFA committee