



**Minutes of the PTFA Meeting
Held on Monday 29 April 2019
At 16:30 in the staff room**

Present:

Alison Robinson	PTFA Chair (chair of the meeting)
Mrs D Wilson	School Head Teacher
Rev. Al	St Botolph's Church
Gilly Croft	PTFA Committee Member
Darren Hanman	PTFA Committee Member
Tara Jones	PTFA Committee Member
Ruth Fox	PTFA Committee Member
Sian Perry	PTFA Committee Member
Ian Freeman	PTFA Committee Member
Emily Munton	PTFA Secretary (minute taker)

	ACTION
1 Apologies	
Apologies were received from Ashley Willis, Diane Jarvis, Jenny Prest and Dave Linger.	
2 Treasurers Report (Dave Linger – not present and no report submitted)	
Alison is going to contact Dave for a current finance up date to report the figures at the next meeting.	Alison Robinson
3 Head Teacher Update (Mrs Wilson)	
Mrs Wilson stated that she would wait until the committee know where the finances are at and what the PTFA have already committed to before making her requests.	
4 Summer Fair – Friday 05th July 2019	
Alison stated that this year's theme for the Summer Fair is going to be a sporty one.	
Alison is looking into getting a climbing wall for the event. One has been researched at a cost of £325 for the day but Ian gave Alison contact details for an alternative that may work out cheaper. Alison to contact and report back.	Alison Robinson

Alison is also going to look into a possible rowing/bike competition for the adults and possibly a tug of war. An assault course, obstacle race and cargo net were also discussed and Alison and Mrs Wilson are looking into these.	Alison Robinson and Mrs Wilson
Raffle prizes are becoming more of a struggle now so a plea was made for if anyone knows where they may be able to get any from, then please try. Various committee members took letters to give out locally and Alison is going to ask Ashley to contact some national companies.	PTFA Committee
Ideas were welcomed for the competition keeping with the sporty theme. A suggestion was made to design your own sporty shoes/trainers and then the winning design will be printed on a pair of canvas style footwear.	
A sporty themed bake-off style competition was discussed too.	
Alison has requested as many year 6 helpers as are available.	
Any ideas are welcomed for outside stalls. Alison would like a few more than at previous years.	PTFA Committee
A bouncy castle was suggested again. Alison highlighted the importance of them bringing along their own secure ties to keep it tethered down and in place. Ian is going to look into hiring one from the New Life Centre.	Ian Freeman
Alison is also looking into the pony rides again as they have been a success at previous fairs.	Alison Robinson
Mrs Wilson confirmed that both show choir and dancers will be available for the fair and Alison suggested the dancers to open this time for a change.	
Now that Viv is no longer a member of the PTFA, serving hot refreshments is going to be more difficult so it was agreed that for the Summer Fair just cold drinks will be available. Alison is going to look into finding someone to cook etc for a bbq again, although this does seem a struggle so if anyone knows someone who is willing, then please let Alison know.	Alison Robinson
The inside stalls will be the same as usual. Donations for the tombola are in great need. It was suggested that a request to parents could be sent out early to give the PTFA time to sort ready for the fair day. Alison to draft a letter for this to go out as a parentmail.	Alison Robinson
Beat the goaly was a huge success last year. Garry Doran's child has since left the school, however, Alison is going to contact Mr Smith from Carre's Grammar School to see if he would be willing to do this instead.	Alison Robinson
Alison also suggested a pre-loved stall again in an attempt to shift some of the stock as the school currently has quite an abundance of it.	

5 Disco – Thursday 19th May 2019

The date for the next school disco had to be changed from Thursday 23rd May because the School is being used as a polling station. The new date selected is now Thursday 19th May. If anyone is able to help at either KS1, KS2 or both then please let Alison know.

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6 Father's Day – Sunday 16 June 2019

The committee were short on ideas for what they could organise for Father's Day this year. Alison handed over to Ian to look into further but any ideas are welcomed from committee members.

Ian Freeman
and PTFA
Committee

7 Any Other Business

Rev Al reported that St Botolph's Church are holding an all age worship on Sunday 05th May from 11am, where everyone is welcome.

Rev Al also stated that he would have the request for tombola prizes printed on the back of the service sheets in Church to hopefully capture a wider audience for the School to receive more items.

Rev Al

Ian brought to the committee's attention that numerous different people have mentioned that they would like to be able to purchase a variety of cakes and/or biscuits at the fairs so it was decided that the PTFA would mix up and re-plate some of the donations received on the day.

PTFA
Committee

Ian also mentioned that other School's fairs are open for the public to attend. Mrs Wilson was happy for this to happen at St. Botolph's as well so Ian and Tara are going to look into advertising this.

Ian Freeman
and Tara
Jones

8 Date of the Next Meeting – Monday 10th June 2019

With no more business to discuss, the meeting was closed at 17:15 with Alison thanking everyone for attending and Mrs Wilson also thanking everyone for their time too.

The next meeting will be held on Monday 10th June 2019 at 16:30 in the School staff room.

PTFA
committee