



**Minutes of the PTFA Meeting
Held on Monday 10 June 2019
At 16:30 in the staff room**

Present:

Alison Robinson	PTFA Chair (chair of the meeting)
Mrs D Wilson	School Head Teacher
Ashley Willis	PTFA Chair
Carol Hewerdine	PTFA Committee Member
Ian Freeman	PTFA Committee Member
Tara Jones	PTFA Committee Member
Jenny Prest	PTFA Committee Member
Emily Munton	PTFA Secretary (minute taker)

1 Apologies

Apologies were received from Sian Perry, Michelle Cavill, Kerrie Linger, Darren Hanman, Stewart Diggins, Ruth Fox, Gilly Croft and Dave Linger.

2 Treasurers Report (Dave Linger – not present but report submitted)

£1077.63p (+£100 from pre-loved) is the current cash balance
 £4043.15p is the current bank balance
 £5220.78p – total balance

Alison is going to look into what upcoming outgoings, the PTFA have already committed to. This will include book bags for the new intake, headphones and leavers books for the current year 6 along with the yearly maths commitment.

A plea for match funding needs to go out. Ashley would like to highlight that the member of staff doesn't have to get "involved", the PTFA will continue with the work for it, they just require a photo of the person "helping out" at the fairs.

Jenny is going to look into whether Sainsbury's support this as she works there.

3 Head Teacher Update (Mrs Wilson)

Mrs Wilson would like to pass on her heartfelt thanks, as always, to everyone for their continued hard work and support.

ACTION

Alison
Robinson

Alison
Robinson

Jenny Prest

The new library is now fully underway and is due to be finished by Wednesday 12 June 2019.

Mrs Wilson has 2 members of staff de-fib trained now and is looking to purchase a de-fib to have on site, purely for the use within school. New ones cost around £1400-1500 and £700 would cover a refurbished one (this isn't one that has been used and re-covered like a phone. It is one that has been sat idle and not used, so gets a clean, a battery replacement and is almost as good as new again).

Ashley mentioned that Diane is looking into whether there are any pools of money at NKDC that could be applied for. Tara mentioned after she did some training at Aura training that they would offer £100 towards the cost of a defibrillator. Tara to look into how the school would apply for this.

It has been an ongoing issue for some time now with the parking outside of school. Mrs Wilson would like to purchase 2 road safety signs. These are £175 each (plus VAT at 20% but Mrs Wilson is able to claim this back). No parking is allowed on the current yellow zigzag lines. The layby outside is going to be designated for coaches/buses only. Therefore it was raised that some double yellow lines need to be painted somewhere close to the school to allow for blue badged holders to park there.

Diane Jarvis

Tara Ward-Jones

4 Summer Fair – Friday 05th July 2019

Alison has previously stated that this year's theme for the Summer Fair is going to be a sporty one.

If anyone is able to help for the setting up of the fair either in the morning, the afternoon or both then please contact Alison as she has a list. As well as for the fair itself and being on a stall.

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Committee

Raffle prizes are still lacking and we are in serious need of any further donations, so please, please, please if anyone has anything suitable that they are willing to donate, can they please bring it to the school office for the attention of Alison.

It was suggested that perhaps bring a bottle and bring a tombola prize days were advertised to parents in a bid to get stocks up.

Alison suggested that the competition this year would be to design a new PTFA logo as the current one has been in use for a few years now. This will be split into KS1 and KS2 with a winner from each being chosen. More details will follow in due course.

Alison
Robinson

Mrs Wilson has confirmed that there will be year 6 helpers available for the fair.

Alison has a few external stall holders booked. The Church has also requested a stall this time. Tim Owen has arranged for a Judo display to take place too. Alison has booked a climbing wall. A meeting has been arranged for the 28th June to discuss the possibility of opening it up to the children on a booking system throughout the afternoon during school time. Parents will need to pay for this in advance – further details will

Alison
Robinson

follow via parentmail after the meeting has taken place.

The show choir and dancers will be available again.

Refreshments this year will just be cans and bottled water. Carol offered to look after this but she will need someone else with her to lift and carry things.

Carol
Hewerdine

Alison has a list for the inside stalls too. This year there is going to be a fidget spinner spin off, where there will be a small prize for the winner. There will also be lego walk (an adult will need to be present with every child taking part in this for health & safety reasons).

Alison would like to put the pre-loved clothing out this time, with an honesty box for donations as this way it doesn't need manning.

Alison is glad to see all this rain now and she is very hopeful that the weather is getting it all over and done with in June so that it will be lovely sunshine by the time the 5th of July gets here!

Alison would like a rowing competition for the adults (as well as the children) and is going to speak to Miss Cooper as she said she had one that she could loan the PTFA for the fair.

Alison
Robinson

A bouncy castle was suggested again. Alison highlighted the importance of them bringing along their own secure ties to keep it tethered down and in place. Ian is going to look into hiring one from the New Life Centre.

Ian Freeman

Alison has booked the pony rides again as they have been a success at previous fairs.

5 Disco – Thursday 19th July 2019

The date for the next school disco is booked for Thursday 19th July 2019. Anyone who is able to help at KS1/KS2 or both then please let Alison know as she has a list of helpers.

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6 Father's Day – Sunday 16 June 2019

Unfortunately the committee were short on ideas for what they could organise for Father's Day this year and as members have been extremely busy elsewhere the committee would like to offer their sincere apologies that nothing was arranged this year.

7 Break the rules day – Friday 19th July 2019

Alison is going to get her thinking cap on for some ideas for the break the rules day at school again on the last day of the summer term. If anyone has any ideas then please feel free to pass them onto Alison.

8 Clothing Collection – Tuesday 02nd July 2019

Alison has arranged for a clothing collection to take place on Tuesday 02nd July. If parents want to then they can bring in their donations the day before at the KS1 sports day.

9 Defibrillator

It was suggested that a 50/50 square sheet would be done on sports day, where half the money goes to the winner and the other half of the money goes towards the defibrillator.

It was also suggested to have donation/collection tubs around at the summer fair as some committee members have heard parents say they would willingly give a donation in order to have a defibrillator on site at school.

If a rowing machine is secured for the summer fair then perhaps the profits from that could be designated towards paying for the defibrillator as well. If this is the case then a sign will be put up advertising this to people taking part.

10 PTFA Night Out – Friday 19th July 2019

It was decided that Friday 19th July would be the PTFA night out. If anyone is interested in going then please let Alison know. Venue and times are to follow.

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11 Date of the Next Meeting – TBC

With no more business to discuss, the meeting was closed at 17:05 with Alison thanking everyone for attending and Mrs Wilson also thanking everyone for their time.

The next meeting will be the AGM, which has historically been held in September. Mrs Wilson and Alison are going to look at dates and confirm in due course.

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