



**Minutes of the PTFA Meeting
Held on Thursday 12 November 2020
At 18:45 via Microsoft Teams**

Present:

Ian Freeman	PTFA Chair (chair of the meeting)
Mrs D Wilson	School Head Teacher
Sian Perry	PTFA Deputy Chair
Louise Freeman	PTFA Treasurer
Cat Dowd	PTFA Committee Member
Amy Shipman	PTFA Committee Member
Ruth Fox	PTFA Committee Member
Emily Munton	PTFA Secretary (minute taker)

Ian welcomed everyone to the meeting and covered a few basic security notices/disclaimers with regards to the new way of the meeting take place via Microsoft Teams.

1. Apologies

Apologies were received from Carol Hewerdine and Diane Jarvis.

2. Chairman's Report (Ian Freeman)

Ian thanked the committee for appointing him as the new Chair and said he looks forward to embracing the role and the challenges of fundraising during these unusual and different times. Ian also thanked everyone for their support over the last year and stated that he has some exciting news for some alternative fundraising ideas planned for the festive period.

3. Treasurer's Report (Louise Freeman)

Louise reported that the current bank balance is £669.10p.

Since September we have received the following:

£125 – pre-loved and the sale of the rolls of wrapping paper via the website.

£00.01p – interest from the bank!

The PTFA were able to transfer £650 to the school (this is reduced from the original termly aim of £1500 but a reasonable amount under the current circumstances).

The PTFA is hopeful that with the events planned over the next few

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weeks in the lead up to Christmas, a further £650 will be available to transfer to the school next term, whilst still keeping £500 in reserve.

4. Head Teacher's Report (Mrs Wilson)

Mrs Wilson stated that she's not been able to spend anything so far as she wasn't sure what we would be able to commit to. If possible, she would be very grateful for any help towards KS1 e-books to prepare for the possibility of online learning from home, should the need arise. Also, the additional costs for hand sanitising are very draining on current resources and taking a substantial unplanned amount from the usual budget.

Mrs Wilson also thanked Ian and the committee for their continued time and efforts and is looking forward to what Ian has planned.

5. Christmas Fundraising Ideas

- a) Christmas Jumper Competition – after the success of last years competition, it was decided to run the same again this year. It is split into Foundation with KS1 and then KS2, a winner is chosen from each and they win their design printed on a jumper. It costs £1 to enter and entries need to be with the PTFA by Friday 04th December. Ian will send further information out about this via parentmail.
- b) Raffle – Ian has sourced some raffle tickets and will be sending 2 books out per child. The tickets are priced at £1 per ticket and the main prize is an Amazon Kindle Fire, followed by an underwater sports camera as second. Ian stated he was happy to provide a food and drinks hamper and other prizes will also be included. Ian suggested a letter to be sent to local businesses as usual and will take the same approach of this being hand written by the children. Mrs Wilson is to choose one child per class in Years 5 & 6 to write out some letters. Ian to provide Mrs Wilson with a copy of last years as a template.
- c) Secret Santa – as the children really enjoy this, Ian came up with the idea of the PTFA going round the classrooms with a trolley with the items on for the children to pick from, along with the wrapping paper. Mrs Wilson is happy for this to go ahead and said that TA's and 1-2-1's will be able to assist those who need it, with the wrapping. New donations are desperately needed and it was suggested that the PTFA arrange a few dates to be available outside of school where parents can drop off items. They will then take these home to be stored, until required in school.
- d) Christmas Card Competition – Sarah Walters, (a foundation parent) makes cards and has kindly said she will donate packs for the children to purchase at £1 per pack, where they can make 1 or 2 cards. Photos can be sent to the PTFA where a competition will be held and the winners will receive a little chocolate surprise. Ian needs to contact Sarah to find out the maximum amount of packs she is able to donate, as we need to ensure we can provide enough for the whole school, if required.
- e) Treasure Hunt Competition – Ruth Fox. Ruth is a Body Shop consultant and suggested numbered grids are provided to each class. A sample was shown to the committee and Ian said he would add Christmas themed pictures to each grid as these will appeal more to the children. Each square will cost £1 and there will be a Body Shop

Ian Freeman

Mrs Wilson
Ian Freeman

PTFA
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Ian Freeman

Ian Freeman

prize for the winner and the rest of the money goes to the PTFA.

- f) Christmas Tea Towels – It was suggested that the children would draw a picture of their own face on an a5 sheet (Mrs Wilson said she would provide time during the school day for this). Then these faces would all be printed onto Christmas/Year of Lockdown tea towels for the parents/carers to purchase. Possibly with a special Thank-you to the teachers (pictured across the top) as well. These will be split down to Foundation, KS1, lower KS2 and upper KS2 to ensure a reasonable sized face per child.

Mrs Wilson

6. Other Fundraising Ideas

Catherine spoke about several ideas, some of these included:

- a sponsored list of chores for the children to do at home – postponed until next year
- children to draw pictures, then the PTFA frame them and sell them back to their parents/carers – postponed for a future date
- children to make a Christmas decoration to then be available for the parents/carers to purchase – it was agreed this would be a good idea for Easter time next year after the tea towel idea was agreed for Christmas
- a penny trail where children collect 1p's (and 2p's) and make a trail around the school, maybe have a class competition to see which class can make the longest – Ian suggested combining this with the smartie tube challenge next year
- a wish list of books to be given to parents, where they could select and purchase them for the school, instead of gifts for the teachers (as that is on hold under the current situation). Mrs Wilson liked this idea and is to look into compiling a list.

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Mrs Wilson

Catherine is to email the PTFA as she stated she has a list of more ideas.

Catherine
Dowd

7. AOB

Ian discussed an idea he had received from the PTA at the William Alvey School which is as follows:

The William Alvey are planning a 'Sleaford Challenge' next year and are hoping to get all the local Sleaford Primary Schools on board. Loose details are to charge (possibly £2) per child for a challenge sheet, where the child then completes 3 challenges from the sheet and gets a metal medal upon completion. In addition, there will also be prizes for best efforts in each category and lots of commended certificates.

So far, the 3 categories that have been outlined are:

- *be active – at least 30 mins of any sport – cycling, walking, swimming, tennis, football, gymnastics etc.
- *be creative – bake/cook, sew, draw, grow something or write a poem/story.
- *be kind (community spirit) – litter picking, write to someone, make cookies for someone, help with something.

Each school would sell entries to their children. The William Alvey are hoping to get the medals sponsored. Ian to update when more details are known.

Ian Freeman

Ian raised that he heard Moy Park have a community fund set aside with money available for companies, to help towards additional costs that have occurred due to additional supplies needed to meet the COVID19 requirements. Mrs Wilson to compile a list and pass to Ian for him to action further.

Mrs Wilson &
Ian Freeman

8. Date of the Next Meeting – Tuesday 26 January 2021 at 18:45 via Microsoft Teams

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With no more business to discuss, the meeting was closed at 19:30 with Mrs Wilson thanking everyone for attending and for their time.