



**Minutes of the PTFA Meeting  
Held on Tuesday 15<sup>th</sup> March 2022 at 17:30  
In the school hall**

**Present:**

Ian Freeman	PTFA Chair (via video call)
Sian Perry	PTFA Vice Chair
Debbie Wilson	School Head teacher
Tara Ward-Jones	PTFA committee member
Jenny Prest	PTFA committee member
Alice Harris	New PTFA committee member
Sarah Walters	New PTFA committee member
Manuela Dummer	New PTFA committee member
Elaine Hunt	New PTFA committee member
Emily Munton	PTFA Secretary (minute taker)

**1 Apologies**

Apologies were received from Louise Freeman who was currently isolating away from her husband Ian, due to covid 19.

**2 Introductions**

Both Ian and Debbie welcomed everyone and thanked the new faces present at the meeting. Everyone introduced themselves to the rest of the group. Tara and Sian gave a bit of an overview to the new members, of what the PTFA do, including the events put on, as well as some of the things the monies raised, gets spent on.

Ian went on to state that as from September 2022, he intends to stand down from being the chair of the PTFA. However, he did emphasise that he'll be available for a further year to assist in a handover to the newly appointed chair and will still help out where he can. Louise may possibly stand down as the treasurer at the same down, however, Ian stated that if the PTFA were unable to fill both positions, then he would be happy to take on being the treasurer for a year.

**3 Treasurer's Report (Ian Freeman on behalf of Louise Freeman)**

**4 Head Teacher's Update (Debbie Wilson)**

Debbie couldn't emphasise enough how great it was to have some new

**ACTION**

faces present at the meeting and also that it was such a refreshing change to be able to hold a face-to-face meeting.

Debbie expressed her sincere gratitude for the few PTFA members for managing to keep the group going throughout the challenging time of covid 19. If it had not been for those few people and especially Ian, then the group would certainly have folded.

Debbie couldn't highlight enough, the importance of needing more people to join the group. It was explained that there is no obligation to commit to everything, any help is gratefully received and when there are enough members, everyone chips in as and when they are able to. A prime example of why more members are needed is the Christmas Market event last year. It was a huge struggle and very time consuming for the few who were involved with holding the event. Debbie reported that it was amazing how the event went ahead and was financially successful.

Debbie couldn't stress enough, how important the money raised by the PTFA is, to the provisions for the school. Every year budgets become tighter, whilst still being expected to provide the same. The PTFA contribute to many things that would not be available within the school budget. Some examples are; the book bags purchased for all new foundation children, teacher training on various topics, the phonics scheme over the last 7 years, refresher training, maths no problem books for all pupils, new bikes and trikes play equipment for foundation children and a massive contribution to read, write, ink.

## **5 Chair's update (Ian Freeman)**

Ian reported that he has a few arrangements in place for easy money making with very little time and input required from the committee. These are the easy fundraising page. This raises money for the school whenever anyone shops on the internet on certain sites who support easy fundraising, where the company donates a percentage of the spend, to the school, at no extra cost to the shopper. Amazon Smile is similar but obviously only for Amazon. So far this year, these 2 combined have raised £87. Ian has recently signed the school up to the NKDC lottery, which costs £1 per week and again, they donate so much to the school. This has raised £14 so far.

Ian reported that throughout covid 19 times, the PTFA somehow (!) managed to maintain their termly commitment of £1500.

Selling raffle tickets in advance of the Christmas Market definitely helped to sell more and also enabled better prizes to be sought.

Ian informed Debbie and the committee that the PTFA will be unable to fulfil the full amount for the Easter-Summer term straight away. £1150 will be given with the intention of providing the remaining £350, after hopefully holding a school disco before the end of the school year in July 2022.

## **6 Future Fundraising**

Ian is hopeful that a disco will be able to go ahead before the end of the

school year. Debbie stated that she would advise aiming for the last term as she has an area meeting to check on the status of mixing the whole school. If this is given the green light then the disco will be able to go ahead. Debbie to report to the next meeting.

D Wilson

The PTFA desperately needs more quick fix, easy money making ideas in place so if anyone hears of anything or has any ideas, please come forward.

Committee

Ian would like to propose regular quiz nights – again, once given the go ahead of mixing has be given. He is happy to take the lead on arranging these.

I Freeman

Looking ahead, the committee are hopeful to be able to hold a disco, a quiz night and the summer fair before the end of the school year in July 2022, as long as things remain the same with the current social distance rulings.

Alice suggested that as well as the Parents and PTFA Facebook Groups, that it would be good to have a page to promote and celebrate the school and open up any suitable events to the public to attend as well. This will be for viewing only, in the hope to generate further revenue, as it would reach a wider audience and not just the people in the groups, who are the parents of children at school.

Debbie stated that the school website is having a huge makeover and the new one will hopefully be relaunched after Easter. There will be a link to the PTFA website from this as well.

Alice also stated that funding is available for registered charities (of which the school PTFA is – registered charity number 1164055) via the Sleaford Town Council Car Boot Sales. Alice is going to look into this. The Co-Op and Tesco also have the token selection boxes where the public vote for a charity to receive funding. Elaine is going to look into this.

A Harris

E Hunt

## **7 Date of the Next Meeting – TBC but will be after the Easter Holidays**

With no more business to discuss, Ian and Debbie thanked everyone for attending and the meeting closed at 18:00. The date of the next meeting is TBC, sometime after the Easter Holidays and it's hopeful that this will be another face to face meeting, held at school.